

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting September 10, 2019

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 20, 2018
- Published in the Howell Times on December 29, 2018
- Filed written notice with the Township Clerk on December 17, 2018
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora all in attendance.

It was noted that there were eight (8) members of the public in attendance.

Administering the Oath of Office: None

Commissioner Acampora reported that the regular workshop Meeting Minutes of September 9, 2019 were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on September 10, 2019.

A motion to approve the minutes was made by Commissioner Bommer and seconded by Commissioner Stalling. The motion passed unanimously by the Board.

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PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment:

Bills	Amount
defender	\$ 8,312.74
taylor oil	\$ 1,303.16
foremost	\$ 590.00
csm	\$ 356.00
mike acampora	\$ 93.70
cit	\$ 97.00
liberty mutual ins	\$ 2,770.12
access health	\$ 1,155.00
nj american water	\$ 2,378.92
optimum	\$ 169.31
safe guard bussiness systems	\$ 243.43
brick township mua	\$ 7,781.40
all hands fire	\$ 744.99
crown trophy	\$ 152.90
netlink web services	\$ 199.00
verizon	\$ 190.14
greg scarlato	\$ 301.89
sal scarlato	\$ 493.77
mike acampora	\$ 31.50
tnt	\$ 283.71
amazon	\$ 490.42
sal scarlato	\$ 106.61
Totals	\$ 28,245.71

A motion was made by Commissioner Bommer and seconded by Clerk Acampora to pay the bills. A roll call vote was taken with the following results:

Scarlato – Yes, present on own bills

Bommer – Yes

Stalling – Yes

Bailey - Yes

Acampora – Yes, present on own bills

The motion passed unanimously 5-0.

COMMUNICATIONS

Received

Correspondence from Sendzik & Sendzik

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Sent

Documentation to NJ DCA pertaining to the corrected boiler issues

COMMITTEES

Executive Board

Meeting held on 8/25/19 attended by Commissioners Scarlato and Bommer.
Not enough members to hold the meeting, so the meeting was canceled.
Next meeting will be held on 9/26/19.

Chief's Report

All reports were submitted.

Chief Gotto requested permission to take the following vehicles to the Wildwood Fireman's convention 9/12 – 9/15/19: vehicle 466, 467, 487, and 488. A motion was made by Commissioner Bommer and seconded by Commissioner Bailey, to allow the fire company to take the requested vehicles to Wildwood. Motion passed unanimously by the Board.

There will be a 911 ceremony at town hall tomorrow night at 6pm.

Three (3) members have been approved to attend a fire ground training class while in Wildwood (the voucher has already been received from the vendor, but has not been paid yet).

Chief Gotto submitted the gear spec and inventory list to the Board for their review. The Board thanks Chief Gotto for all the work that he has put into this project.

Chief Gotto address an article that he had forwarded to the Board regarding Class B foam. Any Class B foam with a manufacture date prior to 2003 is to be disposed. It is also recommended not to use any Class B foam manufactured after 2003. Anytime the Class B foam is used, there will be a DEP cleanup that will need to be utilized. The use of Class B foam will be at the discession of the line officers at the scene. The Chief stated that we need to look into Re-Claiming the Class B foam.

Assistant Chief Murphy stated has he obtained information from Allhands Fire to conduct a Pump Operations class at station 19-4. So far, he has the following possible commitments:

19-4; eight (8) members

19-1: three (3) members

12 hour classroom and 2 days (eight hours each)

Class days: 11/11, 11/13, 11/16, 11/20, and 11/23/19

The cost is \$3,250.00 for 10 students

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to approve the Pump Operations course at a cost not to exceed \$3,250.00. Motion passed unanimously by the Board.

Chief Engineer

All annual maintenance has been completed on all apparatus, with the exception of some minor issues.

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Engine 480 is going to be pulled out of service to be send to 1st Priority for the recall notice and to determine what may be wrong with the engine turbo.

The door alarm on Engine 475 is remaining on all the time. This item will be addressed with our technician.

Purchaser:

Commissioner Bailey obtained a price cost for new pagers, which are \$464.25 apiece.

The radio in vehicle 466 needs to be re-programmed.

The updated software to re-program the portables is not available yet.

Equipment that has not been received yet:

Strainer basket for hard suction

Bail out gear – five (5) sets

5” hose hooks

Hose and labels

Two (2) hydrant kits

Ten (10) sets of firefighting gloves

TRUCK COMMITTEE: Met with truck designer on 8/26/19 and discussed the spec for the truck the fire department is seeking to purchase. We are now waiting to hear back from the designer regarding additional questions asked and approximate cost estimate for the vehicle.

OLD BUSINESS: None

NEW BUSINESS:

Chairman Scarlato reminded everyone of the 1st budget meeting for creating the 2020 annual budget on 9/30/19 at 7pm.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS:

The following application for membership to the fire company were to presented to the Board:

Andrew Introne

Ryan Lasky

The fire company has approved accepting this individual into the company.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to accept this member via the recommendation of the fire company. The motion passed unanimously by the Board.

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PAYROLL:

A motion was made by Commissioner Stalling and seconded by Commissioner Acampora to transfer \$10,000.00 from the operating account to the payroll account to cover the 3rd quarter 2019 payroll. Motion passed unanimously by the Board.

TREASURER'S REPORT: Commissioner Stalling reported the following balances for the for the Board's accounts:

CHECKING ACCOUNT

OPENING BALANCE	\$ 37,234.66
INTEREST	\$ 4.83
CANCELED CHECKS	\$ 599.99
TRANSFER	<u>\$ 30,000.00</u>
SUB-TOTAL	\$ 67,839.49
NJ – PERS TEPS Payment	\$
BILLS PAID	\$ 880.74
BILLS PAID	<u>\$ 27,964.96</u>
CLOSING BALANCE	\$ 37,993.78

SAVINGS ACCOUNT

OPENING BALANCE	\$2,029,504.08
DEPOSIT (HOWELL TWP.)	\$
DEPOSIT ()	\$
INTEREST	<u>\$ 1,317.04</u>
SUB-TOTAL	\$2,030,821.12
TRANSFER TO PAYROLL	\$ 10,000.00
TRANSFER TO CHECKING	<u>\$ 30,000.00</u>
CLOSING BALANCE	\$1,990,821.12

PAYROLL ACCOUNT

OPENING BALANCE	\$ 9,832.81
TRANSFER	\$ 10,000.00
ADP	\$
INTEREST	<u>\$ 13.60</u>
SUB-TOTAL	\$ 19,845.81
PAYROLL	\$
FEES	\$
FEES	<u>\$ -0-</u>
CLOSING BALANCE	\$ 19,845.81

The Treasurer's report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Bommer and passed unanimously by the Board.

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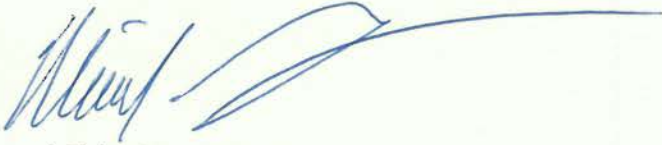
PUBLIC COMMENT: There were eight (8) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Bommer and seconded by Commissioner Stalling to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:52 hours.

Respectfully submitted:



Michael L. Acampora
Clerk